



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Brooke Baily, Chair, Waterfront Planning Advisory Board

**DATE:** December 4, 2012

**SUBJECT:** Waterfront Overlay Development Bonus Program

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On January 12, 2012, City Council adopted Resolution No. 20120112-070. This document directed the Waterfront Planning Advisory Board to develop and prepare a report detailing recommendations to establish a development bonus program in exchange for community benefits within the Waterfront Overlay Combining District. Further, it permitted the Board to call additional special meetings in order to deliver this report by December 6, 2012.

The purpose of this memorandum is to request a two-week extension to the December 6 deadline. This is requested as the result of a serious injury I incurred, which kept me from attending two of our recent Board meetings, and from completing work on the report by the deadline. I anticipate providing the report to Council by no later than December 20, 2012.

Our Board has made significant recent progress formulating the development bonus program. I look forward to delivering to you an effective framework for providing development bonuses in the Waterfront Overlay, and working with Council and City staff to refine these recommendations.

Thank you for your consideration of this request.